

**BUDGET/MOST IMMEDIATE**

**For Personal Attention**

**LAST DATE FOR RECEIPT OF  
FMA-I (Surrender)  
PROPOSALS: 05.02.2020**



**Finance (B.Coord) Department,  
Secretariat,  
Chennai – 600 009.**

**Letter No. 66794/B.Coord/2019, Dated: 20.01.2020**

From  
Thiru S.Krishnan, I.A.S.,  
Additional Chief Secretary to Government.

To  
The Additional Chief Secretaries / Principal Secretaries /  
Secretaries to Government, Departments of Secretariat, Chennai-9.  
The Heads of Departments.  
The Accountant General (A&E), Chennai-18.  
The Principal Accountant General (Audit-I/Audit-II), Chennai-18.  
The Accountant General (CAB), Chennai-9.  
The Commissioner of Treasuries and Accounts, Chennai-35.  
The Secretary, Tamil Nadu Legislative Assembly Secretariat, Chennai-9.  
The Secretary, Tamil Nadu Public Service Commission, Chennai-3.  
The Registrar, High Court, Chennai-104.  
The Registrar, High Court Bench, Madurai-23.  
Heads of all State owned Corporations/ Boards.

Sir / Madam,

Sub: Final Modified Appropriation for the Financial  
Year 2019-2020 – Final Supplementary Estimates for  
2019-2020 – Finalisation – Instructions – Issued.

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The Revised Estimates for the year 2019-2020 are being communicated to all Heads of Departments and the Administrative Departments in Secretariat. The estimates have been fixed after detailed scrutiny and in consultation with Heads of Departments / Administrative Departments in Secretariat keeping in mind the resource position of the State Government. Further, the Second Supplementary Estimates (SSE) for the year was presented to the State Legislature on 06.01.2020 and the New Service(NS)/New Instrument of Service(NIS) types sanctioned through assigning ASL Numbers till 31.12.2019 have been fully included in it. In addition, the fund requirements for these New Service (NS) / New Instrument of Service (NIS) items as well as 'Specific Inclusion' items of ASLs have been finalized for the Second

Supplementary Estimates (SSE), after due consultation with the departments concerned through the Programme-Cum-Budget Units in the Finance Department.

2. Therefore, the additional fund requirements arising out of expenditure sanctioned / authorized to incur by way of NS / NIS / SI / RE-FMA / Re-appropriations till 31.12.2019, through various Government Orders / Government Letters (as registered in the ASL Register in Finance (BG-II) Department) have been fully considered in the RE 2019-2020. The provision indicated in the RE are based on the assessed requirements for the remaining period of the current financial year and the overall fiscal position of the State.

3. In order to adhere to the fiscal targets mandated in the Tamil Nadu Fiscal Responsibility Act, 2003 (as amended) and maintain the Medium Term Fiscal Plan envisaged therein, the Revised Estimates 2019-2020 have been fixed with some need-based modifications under some heads. **Hence, it will not be possible for Finance Department to entertain any proposal for additional allocation of funds at the time of Final Modified Appropriation over and above the amount fixed in the Revised Estimates.**

4. It has been decided that only surrender proposals with reference to Revised Estimates would be entertained in order to maintain the target under the Tamil Nadu Fiscal Responsibility Act, 2003. These surrender proposals should include the surrenders proposed in lieu of re-appropriation already made in Revised Estimates 2019-2020. In rare cases, where specific sanctions have been issued by the State Government after finalisation of Revised Estimates by assigning Additional Sanction Ledger Number, such items will alone be considered for making provision additionally, in the Final Modified Appropriation.

5. **The re-appropriation of funds among revenue, capital and loan expenditure and among 'Voted' and 'Charged' expenditure will not be permitted even if they are within the same grant.**

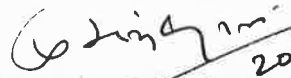
6. The Revised Estimates 2019-2020, which is being communicated will form the basis for finalisation of the Final Supplementary Estimates (FSE) 2019-2020 and Final Modified Appropriation(FMA) 2019-2020. The Administrative departments and the Heads of Departments will have to reassess the provisions made under the salary head of account and prepare proposals for reducing the allocations in the Format-I in Annexure to this letter. These details have to be furnished to the sections concerned in the Finance Department.

7. For the surrenders under non-salary items, the details thereof may be furnished in the Format-II given in Annexure clearly indicating the extent of surrender and reasons therefor. **The reasons should be more specific and vague expressions such as "based on actual expenditure", "based on progress of expenditure" etc., should be avoided as stipulated in Para 151 (ii) of Tamil Nadu Budget Manual Volume-I. It is again reiterated that the Departments should give specific reasons**

for surrender / excess over BE 2019-2020, Final Supplementary Estimates and Second Supplementary Estimates 2019-2020 if any due to reappropriation as the Public Accounts Committee is not willing to accept explanations of a general kind. If specific reason is not furnished for increase / surrender, the concerned Head of Department is answerable to the Public Accounts Committee.

8. All Heads of Departments and the Administrative Departments of Secretariat are requested to confirm to the Finance Department whether all items of expenditure sanctioned as per specific Government Orders / Government Letters have been included in the Revised Estimates and send the Final Modified Appropriation / Final Supplementary Estimates proposals as specified in Paras 6 and 7 above **before 05.02.2020.** In the event of any discrepancy, the same may be brought to the notice of the section concerned in the Finance Department in Format-III with a copy marked to the Deputy Secretary to Government (Budget). If proposals are not received before the said date, it will be construed that the Heads of Departments and the Administrative Departments confirm the Revised Estimates 2019-2020 communicated by the Finance Department and the Revised Estimates 2019-2020 shall be taken into account for finalizing Final Modified Appropriation/ Final Supplementary Estimates 2019-2020. Non-furnishing of proposal by the Heads of Departments and the Administrative Departments within the said timeframe may lead to any under / over provision in Final Modified Appropriation for any expenditure, for which the Head of Department/Administrative Department concerned is answerable to the Accountant General / Public Accounts Committee.

Yours faithfully,

  
20/01/2020

for Additional Chief Secretary to Government,

Copy to:

Budget / OP / Bills Sections in the Departments of Secretariat, Chennai -09.  
All Programme-cum-Budget units,  
Finance Department, Chennai-9.

(p.t.o. for annexure)

**ANNEXURE****FORMAT - I****SALARY ITEMS****(01.Salaries, 02. Wages, 03. Dearness Allowance, 79.Salary Grant )**

Sl. No	Head of Account (Up to Sub-detailed head)	BE+FSE+SSE 2019-2020	RE 2019-2020	FMA Proposed 2019-2020	Increase (Column 5-3)	Decrease (Column 3-5)	Reason
1	2	3	4	5	6	7	8

(Rupees in thousands)

**FORMAT - II****NON-SALARY ITEMS**

Sl.No	Head of Account (Up to Sub-detailed head)	BE+FSE+SSE 2019-2020	RE 2019-2020	Surrender from RE 2019-2020	FMA 2019-2020 (Column 4-5)	Reason
1	2	3	4	5	6	7

(Rupees in thousands)

**FORMAT -III****FORM FOR SEEKING INCREASE OVER RE BASED ON ADDITIONAL SANCTION LEDGER NUMBER.**

Sl.No	Additional Sanction Ledger No.	Head of Account (Up to Sub - detailed Head)	BE+FSE+SSE 2019-2020	RE 2019-2020	FMA Proposed 2019-2020	Increase
1	2	3	4	5	6	7

(Rupees in thousands)

//True copy//

*G. Lingam*  
SECTION OFFICER 20/01/2020