



Finance (SS) Department,  
Secretariat, Chennai-9  
Email: ifhrms.finance@tn.gov.in

**Letter No. 46519/ Fin.(SS)/ 2020-3, dated 30-12-2020**

Thiru **Sibi Adhithya Senthil Kumar, I.A.S.,**  
Deputy Secretary to Government

To  
All Secretariat Departments  
All Heads of Departments  
All Boards/ Corporations

Sir/ Madam,

Sub: IFHRMS – Allotment of Revised Estimates  
2020-21 to Drawing and Disbursing  
Officers – Further instructions – Issued.

Ref: Government Letter No. 46519/ Fin.(SS)/  
2020-1, dated 24-12-2020

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The attention of the Secretariat and Heads of Departments is invited to the Government letter cited, wherein detailed instructions have been issued regarding allocation of Revised Estimates 2020-21 through the IFHRMS.

2) In continuation of the Government letter cited, in line with the instructions already given, the following further instructions are issued:

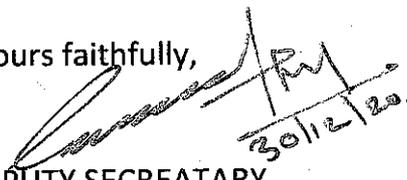
- i. **Last date for completion Budget Transfer** (refer to paragraphs 4 and 5 j, n, o & p of the Government letter): Since the RE allocation must compulsorily provide for the Budget Transfers already made and in order to fetch the completed Budget Transfer transaction figures in the RE allocation page, the **last date for completion Budget Transfer transactions is fixed as 31.12.2020**. This activity will be re-enabled in the system only after the RE 2020-21 allocation is completed at all the levels of the department (HoD to BCO and to DDOs)
- ii. **Time for completion of RE 2020-21 allocation** (refer to paragraph 5 b, e, f, g and h of the Government letter): The hard copies of the RE UO Notes will be given to the departments on 30.12.2020 and **the RE UO Note figures will be enabled to the departments from 1.1.2021 in the IFHRMS for making the allocations to the concerned below level BCOs and to the DDOs**. The Secretariat and Heads of Departments are requested to first check the hard

copies of the RE UO Notes with the sums indicated in the IFHRMS and then start doing the allocations as per the instructions issued in this regard. Discrepancies if any noticed shall be immediately brought to the notice of Deputy Secretary (Budget) through the concerned PCB units in Finance Department. **The entire RE allocation process both at the HoD and BCOs level must be completed by 8.1.2021 and it is reiterated that from 11.1.2021 onwards, the IFHRMS will allow to prepare the bills to the treasuries based on the RE allocated figures only.**

- iii. **RE allocation to cover the expenditure incurred so far and overall Head of Account-wise ceiling fixed by the Finance Department must be ensured (refer to paragraphs 5 I and 6 of the Government letter):** It is emphasized once again that the RE allocation should cover the expenditure already incurred by the concerned DDOs based on BE allotment, Budget Transfer and ASL allotments till 16.12.2020 and at the same time **the overall expenditure must be restricted to the sums provided under the respective heads of accounts in the RE UO Notes 2020-21.** The Secretariat and Heads of Departments are advised to duly take into consideration the reconciled figures of their BCOs in the regions/ districts and the State level reconciled figures with that of the Accountant General for this purpose and ensure that the BCOs and DDOs under their control strictly adhere to the allotments given to them in the RE 2020-21.

3) A copy of this letter is hosted in the user login page of the IFHRMS portal also for ready reference of all concerned.

Yours faithfully,

  
30/12/20.  
For DEPUTY SECRETARY  
TO GOVERNMENT