



Disabling PDF from Opening in Web Browser





Integrated Finance and Human Resource Management System

Disabling PDF from Opening in Web Browser

(For All Users)

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Document Control

Change Record

Date	Author	Version	Change Reference
20-Jun-2020	Samaya Muthukumaran P	1.0	Initial Draft
20-Jun-2020	Samaya Muthukumaran P	1.0	Explanation of Process

Reviewers

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Requirement Discussion Panel

Sl. No.	Name	Designation/Location
1.		
2.		
3.		
4.		

Distribution

Copy No.	Name	Location
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1. Purpose

- All the Reports can be Opened in Adobe Acrobat Reader instead of Opening Web Browser.
- This will help to navigate the file faster as the file will be accessed from local system.
- This will enable the use to download the PDF in the Adobe separately outside of browser.
- > The Process for Enabling this Feature is Explained in Detail for all Browsers.

Steps to configure IE Browser (For IE8 or higher)

- 1. Open Internet Explorer browser, choose Tools > Manage Add-ons.
- 2. Under Add-on Types, select Toolbars and Extensions.
- 3. Under Show, select All Add-ons.

Add-on Types	Name	Publisher	Status	
Toolbars and Extensions O Search Providers	Adobe Systems, Incorporated Adobe PDF Reader	Adobe Systems, Incorpo	Enabled	-
Accelerators Tracking Protection	QuickTime Object Cisco WebEx LLC	Apple Inc.	Enabled	
7 Spelling Correction	GpcContainer Class	Cisco WebEx LLC	Enabled	
All add-ons	•			,
erection out-on to modify sta				

4. In the list of add-ons, select Adobe PDF Reader.





Note:

If you do not see the Adobe PDF Reader in the add-on list, try other options on the menu. Example, on some systems, the add-on appears when you select Run Without Permission.

5. Click the Disable button to set the status to Disabled. This will then not open PDFs in the browser.

Manage Add-ons				-	x
View and manage your Internet Explo	rer add-ons				
Add-on Types	Name		Publisher	Status	and a
Toolbars and Extensions	Adobe Sy	stems, Incorporated	1		
Search Providers	Adobe	PDF Reader	Adobe Systems, Incorpo	Enabled	
Accelerators Tracking Protection Spelling Correction	Apple Inc QuickT Cisco We GpcCor McAfee, I	, ime Object bEx LLC ntainer Class Inc.	Apple Inc. Cisco WebEx LLC	Enabled Enabled	_
All add-ons 👻	•	m			F.
Adobe PDF Reader Adobe Systems, Incorporated					
Version: 15.6.30060.147031 File date: Friday, July 03, 2015, 1:4 More information	7 PM	Type: A Search for this a	ctiveX Control add-on via default search provide	r Disəbl	e
Find more toolbars and extensions Learn more about toolbars and extension	sions			Close	

To configure other type of browsers to not open PDFs in the browser,





Steps to configure Chrome Browser

1. Open Chrome browser, choose Settings > Site Settings > PDF Documents.

Q Site Settings	8
← Site Settings	0
All sites	
View permissions and data stored across sites	÷
L★ Ask when a site wants to edit files or folders on your device	P
PDF documents	•
Protected content	+
2. Click on PDF Document and then enable the below option	
← PDF documents	
Download PDF files instead of automatically opening them in Chrome	•
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Steps to configure Firefox

- 1. Choose Tools > Add-ons.
- 2. In the Add-ons Manager window, click the Plugins tab, then select the Acrobat or Reader plugin.
- 3. Click the Enable or Disable button (it toggles depending on the status of the selected add-on):

Enable sets plugin to open PDFs in the browser. **Disable** turns off the plugin so it does not open PDFs in the browser.



For further information please check the link https://helpx.adobe.com/acrobat/11/using/display-pdf-browser-acrobat-xi.html

2. Output Result

1. After Generating Reports Click on View Output

💢 😂 Rows 1							Rows 1 to 3
Request Number	Program Name	Request Status	Completion Status	Request Date	Completion Date	Output	View
30653147	Budget Status Summary Report	Normal	Completed	21-Jun-2020	21-Jun-2020	View Output	/iew Details
30651346	Budget Allocation Status Report(BCO-DDO Count)	Normal	Completed	21-Jun-2020	21-Jun-2020	view Output	View Details
29795634	Office Roles View Details	Normal	Completed	11-Jun-2020	11-Jun-2020	View Output	View Details
27819657	GTN Budget DDO Insertion	Normal	Completed	22-May-2020	22-May-2020	View Output	View Details
27576699	GTN Budget DDO Insertion	Normal	Completed	21-May-2020	21-May-2020	View Output	View Details
27576685	GTN Budget DDO Insertion	Normal	Completed	21-May-2020	21-May-2020	View Output	View Details
21409271	Office Roles View Details	Normal	Completed	03-May-2020	03-May-2020	View Output	View Details
20671142	GTN Budget DDO Insertion	Normal	Completed	22-Apr-2020	22-Apr-2020	View Output	View Details
20528133	Budget Allocation Status Report(BCO-DDO Count)	Normal	Completed	20-Apr-2020	20-Apr-2020	View Output	View Details
20419056	Budget Allocation Status Report(BCO-DDO Count)	Normal	Completed	18-Apr-2020	18-Apr-2020	View Output	View Details



How to Open a PDF Document Directly in Adobe Acrobat Instead of Opening the PDF Document on a Web Page in the Web Browser



2. Report will download below

Request Number	Program Name	Request Status	Completion Statu
30767661	Budget Status Summary Report	Normal	Running
30653147	Budget Status Summary Report	Normal	Completed
30651346	Budget Allocation Status Report(BCO-DDO Count)	Normal	Completed
29795634	Office Roles View Details	Normal	Completed
27819657	GTN Budget DDO Insertion	Normal	Completed
27576699	GTN Budget DDO Insertion	Normal	Completed
27576685	GTN Budget DDO Insertion	Normal	Completed
21409271	Office Roles View Details	Normal	Completed
20671142	GTN Budget DDO Insertion	Normal	Completed
20020100	Eudget Allocation Status Report (BCO-DDO Count)	Normal	Completed